

ENVIRONMENT CABINET MEMBER MEETING

Agenda Item 2

Brighton & Hove City Council

Subject:	Terms of Reference		
Date of Meeting:	5 June 2005		
Report of:	Director of Strategy & Governance		
Contact Officer:	Name:	Tanya Massey	Tel: 29-1227
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Key Decision:	No		
Wards Affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 This report is just to inform the Environment Cabinet Member Meeting of the delegations to the Cabinet Member for Environment.

2. RECOMMENDATIONS:

- 2.1 To note the Terms of Reference for the Cabinet Member for Environment.

E. Cabinet Member for Environment

Explanatory Note

The Cabinet Member for Environment is responsible for community safety, parks and green spaces, travellers and gypsies, highways, transport, waste and coast protection.

Delegated Functions

1. Public Safety

(a) Community Safety

To co-ordinate the Council's functions regarding the police and public safety and to take such action as is necessary, including:

- (i) making consultative arrangements under the Police Act 1996;
- (ii) drawing up community safety plans;
- (iii) co-ordinating the Council's functions under the Crime and Disorder Act 1998 including the formulation, with other responsible authorities, of strategies for reducing crime and disorder and the making of child curfew schemes providing that this shall not include the adoption of the Crime and Disorder Reduction Strategy.

(b) Civil Contingencies

To exercise the Council's functions in relation to emergency planning and business continuity, including the Council's functions under the Civil Contingencies Act 2004.

2. Parks and Green Spaces

To exercise the Council's functions in relation to Parks and Open Spaces to the following extent:-

- (a) provision, management and control of parks and open spaces (except those held for housing purposes)
- (b) making countryside management arrangements in liaison with the Sussex Downs Conservation Board (or any successor body) and other environmental bodies;
- (c) provision, management and control of allotments and smallholdings.

3. Travellers and Gypsies

To exercise the Council's functions in relation to travellers and gypsies including management of authorised sites.

4. Highways Management

To exercise the Council's functions in relation to all highways matters and as highway authority, street authority, bridge authority, including but not limited to highways, bridges, private streets and rights of way.

5. Traffic Management and Transport

- (a) To manage the provision of transport services for service departments including home-school transport and transport for social services;
- (b) To exercise the Council's functions in relation to traffic management and transport and as traffic authority, including but not limited to public passenger transport and the co-ordination of transport for service users;
- (c) To consider and make decisions on proposed traffic orders and rights of way issues where objections have been received and not withdrawn or otherwise resolved;
- (d) To exercise the Council's powers regarding travel concessions.

6. Parking

To exercise the Councils' functions in relation to parking, including on and off street parking and decriminalised parking.

7. Waste

To exercise the Council's functions in relation to waste and as waste collection authority, waste disposal authority and litter authority, including dealing with litter, street cleansing, abandoned vehicles and dog fouling.

8. Conservation & Design

To exercise the Council's functions in relation to Conservation and Design including the Hove Borough Council Act 1976.

9. Coast Protection

To exercise the Council's functions as a coast protection authority.

10. Seafront

To exercise the Council's functions regarding the esplanade, beach and foreshore.

11. Environmental Health

To exercise the Council's functions in relation to environmental health, air pollution control, health and safety at work (except in so far as it relates to the Council as an employer) public conveniences, food safety, control of nuisances, including noise control and control of dogs.

12. Building Control

To exercise the Council's functions regarding building control.

13. Trading Standards

To exercise the Council's functions regarding trading standards, including but not limited to consumer protection, product safety, fair trading, metrology, food standards and animal health;

14. Planning and Licensing

To exercise the planning and licensing functions of the Council to the extent that they are executive functions, including the formulation and development of the Local Area Framework and the Statement of Licensing Policy and Statement of Gambling Policy prior to their adoption by Full Council.

